

Inner City Youth Development Association
2020 AGM Meeting Minutes
June 29, 2020

Call to order: 5:47 pm

Roll call: Cheryl Joyce, Roisin McCabe, Nikolai Linden, Michael Ho, Harmail Natt, David Anli, Alexina Dalgetty

Regrets:

Cory Chan, Patrick Twinn

Approval of Agenda: Michael Ho moves to approve agenda as amended, Patrick Twinn seconds the motion. Motion carried.

School Report,
Program Report,
Building Report (new items to replace existing Agenda)

Diversity and Including Workshop

Approval of May minutes: Mike Ho moves to approve the minutes as read. Roisin McCabe seconds the motion. Motion carried

Approval of School Report/Program Report/Building Report

Additional information to add:

1. AGM – Board of Directors membership was approved
2. Graduation occurred in the building, minutes of the graduation will be sent
3. Building Report:
 - Trees around the building has been trimmed.
 - Lighting has been installed around the building
 - Landscaping will be starting soon
 - Fence enclosure for the van will be coming soon.
 - New van has been purchased and will have it ready for beginning of this summer program

David Anli moves to approve School Report, Cory Chan seconds motion. Motion carried.

Approve of Financial Report:

Cory Chan moves to approve Financial Statements as read, Mike Ho seconds the motion. Motion carried.

Diversity and Inclusion Workshop:

- Alexina presented to the Diversity and Inclusion workshop group about the history of Inner City.
- Final project: How to include Diversity and Inclusion into a policy within ICYDA.

- The D&I workshop group would like us to work with another organization, Alexina to look into further details
- Will have up to 6 months to complete this project
- Formalized process will most likely come up in the next FCSS meeting
- Will be added to the next board meeting agenda (for October meeting)

Foundation Update:

- No new updates on the foundation

Bylaw Review:

- Revised bylaws completed by Cory Chan
- Clarification of the Role titles
- Revision of requirement to be a resident of AB to be a member
- Fiscal Policy will be added to supplement the Bylaw
- No new updates on the foundation

Future Board Initiatives:

Summary of ideas:

- Developing the Strategic Plan
- Foundation board, how does our board fit in with them
- Diversity and Inclusion
- Growth challenges
- Building ownership changing
- Becoming a Charter School
- Revising the missions statement
- Board composition

New Business:

- UofA has a program for students to participate as part of a not-for-profit boards. Still waiting to hear back from the UofA.
- July 1 the building ownership document will be signed. Reserve fund should be considered as there is a risk with Oilers foundation.

Board Position:

Current board positions to remain

Alexina Dalgetty moves to approve board positions, Patrick Twinn seconds the motion. All in favor, Motion carried.

Next Meeting: September 16, 2020 at 5:45pm

Meeting Adjourned: Roisin McCabe moves to adjourn meeting. Meeting adjourned at 6:50 PM

Inner City Youth Development Association
Meeting Minutes
August 25, 2020

Call to order: 5:48 pm

Roll call:

Roisin McCabe, Nikolai Linden, Joe Cloutier, Harmail Natt, David Anli, Alexina Dalgetty, Cory Chan,

Regrets: Cheryl Joyce, Michael Ho, Patrick Twinn

School Registration and Class Start:

Joe presented the Building Policy/Procedures to the board to receive approval for the school registration starting on August 27, 2020.

Summary of the Building Policy/Procedures document:

1. ICYDA will comply with all AHS recommendations
2. Enter by the North door only, one way in and one way out. Signage will be up to notify students
3. Temperature checks will be taken upon entry
4. Classroom capacity will be limited, overflow areas will be designated
5. No communal eating will be allowed; lunch must be separated
6. Strict disinfecting requirements of classrooms/workspaces after each use

Alexina Dalgetty moves to approve the school re-entry plan (Building Policy/Procedures) with the understanding that this will be a living document to adapt to the changing COVID environment, Roisin McCabe seconds the motion. Motion carried.

ACTION: Joe Cloutier to send out the Building Policy/Procedures document

Meeting Adjourned: Roisin McCabe moves to adjourn meeting. Meeting adjourned at 6:25pm

Inner City Youth Development Association
Meeting Minutes
September 16, 2020

Call to order: 5:48 pm

Roll call:

Roisin McCabe, Nikolai Linden, Joe Cloutier, Harmail Natt, David Anli, Alexina Dalgetty, Michael Ho, Cheryl Joyce, Elizabeth Baron

Regrets: Cory Chan, Patrick Twinn

Approval of Agenda: Harmail Natt moves to approve agenda as amended, Roisin McCabe seconds the motion. Motion carried.

Approval of Minutes: Alexina Dalgetty moves to approve the minutes from the June and August minutes, Roisin seconds the motion. Motion carried.

Approval of School Report:

Michael Ho moves to approve School Report, Roisin McCabe seconds motion. Motion carried.

Building Report:

No Update

Financial Report:

GIC Investment

Michael Ho moves to authorize \$300,000 to be invested in a Servus Credit Union T-Bill GIC at 0.75% for 90 days commencing on September 18, 2020. Harmail Natt seconds the motion. Motion carried.

Staples Dejardins Account Manager

Michael Ho moves to add Cheryl Joyce as account manager for Staples Déjardins credit cards to dispense cards to purchasers within the organization. Roisin McCabe seconds motion. Motion carried.

Retention Incentive

Alexina Dalgetty moves that subject to an annual net income of at least \$80,000 the board approve a retention incentive in lieu of pension in the total amount of \$224,668.55 which is 11.29 % of the eligible employees' gross base annual salary for the year ended August 31, 2020. This will be applied to the 2019-2020 school year. Michael seconds the motion. All in favor. Motion carried.

Michael ho moves to approve Financial Statements as read, Roisin McCabe seconds the motion. Motion carried.

Diversity and Inclusion Workshop Update:

No major update

Areas of focus:

1. Workshop requested the board to work with another organization
2. Put in Diversity and Inclusion focus into our Bylaws
3. Having a board that reflects our population

Alexina has a potential board member in mind

Elizabeth Baron is required to complete a project under ICYDA focusing upon Computer Science.

Foundation Update:

- No new major updates on the foundation
- Summary of 2020 actions:
 - Joey's restaurant donation around \$12,000
 - Walmart donations around \$5,000
 - The foundation is paying a big chunk of the food costs towards the meals that are provided in inner city.
- Foundation Board is required to complete an AGM and approve the financials in October

Bylaw Review:

- No new Update

Future Board Initiatives:

- No new update
 - Will schedule a separate board meeting in October to develop ICYDA's future Strategic Plan

New Business:

- Roisin received an e-mail GM of the Ski Club. Edmonton Ski Club is offering Inner City High School a 1 hour lesson, rental, equipment and snacks at a \$35 per participant per week. Recommendation from Joe is to not pursue at this time.

Next Meeting: October 21, 2020 at 5:45pm

Meeting Adjourned: Roisin McCabe moves to adjourn meeting. Meeting adjourned at 6:43 PM

Inner City Youth Development Association
Meeting Minutes
October 21, 2020

Call to order: 5:49pm

Roll call:

Roisin McCabe, Nikolai Linden, Joe Cloutier, Alexina Dalgetty, Michael Ho, Cheryl Joyce, Elizabeth Baron, Patrick Twinn, and Harmail Natt.

Regrets: David Anli and Cory Chan.

Approval of Agenda: Michael Ho moves to approve agenda, Alexina Dalgetty seconds the motion. Motion carried.

Approval of Minutes: Michael Ho moves to approve the minutes from last meeting, Roisin McCabe seconds the motion. Motion carried.

Approval of School Report:

Patrick Twinn moves to approve the school report as read, Roisin McCabe seconds motion. Motion carried.

Approval of Youth Engagement Report:

Alexina Dalgetty moves to approve Youth Engagement Report as read, Roisin McCabe seconds motion. Motion carried.

Patrick Twinn to investigate opportunities to meet the need of winter clothing for the school. Joe Cloutier to provide an itemized list of items and sizes to submit to potential donors.

Roisin McCabe and Michael Ho to investigate opportunities to arrange for a flu-shot clinic in the school.

Building Report:

Joe Cloutier reports no current concerns with students and staff following COVID-19 protocols.

Friday, October 16, 2020 media coverage shared the donation of the land and building from the Edmonton Oilers Community Foundation in the amount of \$5M.

A building sub-committee will be led by Harmail Natt to investigate a reserve fund study and ensure building maintenance and landscaping are monitored efficiently.

Financial Report:

Michael Ho moves to approve financial statements as read, Roisin McCabe seconds the motion. Motion carried.

Diversity and Inclusion Workshop Update:

Alexina Dalgetty reports that there are no further requirements due from the workshop. Diversity and inclusion to continue to be a topic of discussion in ongoing meetings.

Foundation Update:

Roisin McCabe to connect with the Foundation board members to arrange a date for an AGM prior to October 30, 2020.

Agenda to include voting in Cory Chan as a member of the foundation board.

Bylaw Review:

No new update.

Future Board Initiatives:

Board strategy session to be booked in November for all board members to attend.

Potential meeting dates to be submitted by Roisin McCabe.

Agenda will include developing a board governance project for Elizabeth Baron.

New Business:

Joe Cloutier shared an email from Cory Smith (President and CEO of RAM Elevators and Lifts) regarding a potential opportunity to market the school to Indigenous businesses. The board approves pursuing the opportunity to engage.

Next Meeting: November 18, 2020 at 5:45pm

Meeting Adjourned: Patrick Twinn moves to adjourn meeting. Meeting adjourned at 6:26PM

Inner City Youth Development Association
Meeting Minutes
November 18, 2020

Call to order: 5:50pm

Roll call:

Roisin McCabe, Nikolai Linden, Joe Cloutier, Alexina Dalgetty, Michael Ho, Cheryl Joyce, Elizabeth Baron, Patrick Twinn, Harmail Natt, David Anli, Cory Chan

Regrets: N/A

Approval of Agenda:

Modification to Agenda – will be removing Bylaw Review from Agenda

Alexina Dalgetty moves to approve modified agenda, Michael Ho seconds the motion. Motion carried.

Approval of Minutes: Harmail Natt moves to approve the minutes from last meeting, Roisin McCabe seconds the motion. Motion carried.

Approval of Inclusive Education:

Michael Ho moves to approve the school report as read, Roisin McCabe seconds motion. Motion carried.

Approval of Youth Engagement Report:

Michael Ho moves to approve Youth Engagement Report as read, Roisin McCabe seconds motion. Motion carried.

Approval of School Report:

Addition to School Report.

- Will be continuing the annual tradition of gifting a backpack (gift cards, coffee cards, grocery gift cards, bus tickets, grocery card, snacks, etc) for the students for Christmas.
- Jarrett Horsethief
 - o Police had interviewed Jarrett and commented that they do not see him as a threat
 - o No previous issues at school
 - o This would be his last year at Inner City Youth
 - o The Social Worker did comment that although Jarrett did show no remorse however responded that he wants to have an education
 - o Psychological assessment for Jarrett was completed few years back before his enrollment in Inner City and conclusion of lower cognitive.
 - o Recommendation from the Social Worker, Group Home, Nikolai Linden, Joe Cloutier is for Jarrett Horsethief to continue as a student however independently online in the group home as opposed to being in the school.

- Current recommendation from the Board is for all parties to continue evaluating Jarrett Horsethief

Michael Ho moves to approve School Report with addition, Roisin McCabe seconds motion. Motion carried.

Building Report:

No major updates regarding Building. Building sub-committee to present in the next Board meeting.

Cory Chan commented on the assessment of the building for the reserve fund for the following year, Harmail to consider this when reviewing the building assessment.

Financial Report:

- 2020 Audited Financial Statement:
 - Cory Chan moves to approve financial statements as read, Roisin McCabe seconds the motion. Motion carried.
- 2020-2021 Budget Summary:
 - Patrick Twinn moves to approve 2020-2021 Budget statements as read, Michael Ho seconds the motion. Motion carried.
- October 2020 Financial Summary
 - Harmail Natt moves to approve October 2020 Financial Summary as read, Michael Ho seconds the motion. Motion carried.

Bylaw Review:

No new update.

Strategy Session:

Strategy session booked for January 16, 2021 (9:30am – 11:30pm MST)

Future Board Initiatives:

Strategy Session booking completion

New Business:

Michael Ho is now the President of the ICYDF, looking at reaching out for new board members to join the foundation. Michael will be discussing with Joe Cloutier, Roisin McCabe, and Cheryl Joyce on the forward strategy for the ICYDF.

Joe Cloutier update - new Elder (Margerie) starting Thursday November 19, 2020

YPO Event (November 16, 2020) – Indigenous Business Leader panel with people joining in person or through Zoom. The focus of the event was in terms of relationship building between indigenous and non-indigenous businesses.

<https://innercity.ca/blog/2020/11/18/inner-city-high-school-hosts-yp0-event-on-indigenous-leadership>

Joe Cloutier will be setting up a zoom meeting for next Board Meeting

Cory Chan and his family is donating \$2,000 to ICYDA, will be touching base with Joe Cloutier on how to move forward.

Next Meeting: January 20, 2021 at 5:45: pm

Meeting Adjourned: Harmail Natt moves to adjourn meeting. Meeting adjourned at 6:57PM

Inner City Youth Development Association
Meeting Minutes
December 8, 2020

Call to order: 5:33pm

Roll call:

Roisin McCabe, Joe Cloutier, Alexina Dalgetty, Michael Ho, David Anli

Regrets: Nikolai Linden, Cheryl Joyce, Elizabeth Baron, Patrick Twinn, Harmail Natt, Cory Chan

AERR (Annual Education Results Report)

- requires Board Approval

Michael motions to approve the Annual Education Results Report as read, Roisin McCabe.

Meeting Adjourned: Roisin McCabe moves to adjourn meeting. Meeting adjourned at 6:10 PM